



AGM MAY 2022 – MINUTES

Venue: Online: Zoom - <https://us06web.zoom.us/j/82334060151>

Date: 10 May 2022

Time: 10:00am

Welcome and Introduction

Bridget welcomed members to the Transportation Group National AGM.

Present

Andrew Edgar	Kendra Wilson
Andrew Macbeth	Kevin Liu
Andrew Metherell	Kevin Reid
Anna Nord	Lewis Thorwaldson
Bridget Doran (Chair)	Malcolm
Cam Bradley	Mark Gregory
Clare Scott	Martin Huang
Craig Richards	Melanie Muirson (Treasurer)
David Wanty	Nick Reid
David Matthews	Nik Vorster
Don McKenzie	Peter Cockrem
Errol Ritson	Robyn Denton
Glen Koorey	Sarah Dove
John Kirwan	Sahan Lalpe
John Lieswyn (Vice Chair)	Stephanie Spedding
Karen Fehl	Stacey Lloyd
Keith Kent	Wayne King

Apologies

Apologies were received from:

Bruce Conaghan
Alan Nicholson
Daniel Newcombe
Anuradha Fitzwalter
Ian Appleton
Roger Boulter
Tim Mueller

Minutes of Previous Meeting

Minutes of the previous AGM were not available to share during the meeting. These will be circulated with other papers and Minutes of this meeting to members.

Transportation Group NZ National Committee

Level 6, NEC House, 40 Taranaki Street, Wellington | PO Box 12 241 | Wellington 6144

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Chair's Report - Bridget Doran

Bridget spoke to the Chair's Report and highlighted some key achievements of the Transportation Group and its members. Sincere thanks was noted to members that have contributed their time or written in support of Transportation Group activities.

Bridget acknowledged committee member that stepped down over the last 12 months, David Matthews, Grace Ryan, David Huang and Jeff Greenough. Thanks was noted Jeanette Ward for her continued support.

Treasurer's Report – Melanie Muirson

Melanie spoke to the Treasurer's Report.

The Group's consolidated income for the 2020/2021 financial year totalled \$366,833 from member subscriptions, SNUG and MUGS groups and the 2021 conference (T351 to T365). The overall expenditure for the group, including the branch committees, SNUG and MUGS groups, was \$296,454. Much of this expenditure is attributed to the annual conference (\$255,073) held in Auckland. The remainder of the expenditure is attributed to the branches, SNUG and MUGS.

Overall, there was a large positive variance in the Group's consolidated account of \$70,379, which far exceeded the budgeted deficit of \$19,625. Much of this profit can be attributed to reduced ability to have face to face events through 2020 and 2021 with ongoing Covid restrictions in New Zealand.

The committee has budgeted a conservative deficit of \$24,995 for the next financial year 2021-22.

David Wanty asked if Transportation Group spending is linked to a Strategic Plan. Bridget noted that the strategic planning session was disrupted due to COVID but the committee would pick this up again in the coming months.

Matters Arising – John Lieswyn

John presented an opportunity for the Transportation Group to establish a sub-group centred around Travel Demand Management. It was noted that there are a number of groups interested in this area and some are already proposing or undertaking research. The sub-group would facilitate collaboration across the existing TDM activity. It would be led by a committee which would organise around two online events per year. They'd also work towards making a call for papers for an additional stream at the Transportation Group Conference.

Transportation Group members were invited to express interest or provide comments to either John or Bridget.

Clare Scott commented that the TSIG could feed into this work, the TSIG is a group of regional authority transport professionals.

Peter Cockrem noted that Ruth Hudson is currently setting up the coordination of TDM at Waka Kotahi and would make a good contact.

David Matthews noted that a sub-group should require additional funding and therefore some sort of additional levy for those with that specific interest.

Ken Lee Jones expressed interested in joining the sub-group.

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TG Conference 2023 – Craig Richards

Craig highlighted that the Transportation Group Conference has been postponed to 29 – 31 March 2023 in Tauranga. The theme being Manaaki Tāngata.

The Conference Committee will be in touch with authors. Will contact authors to ensure they still want to present papers. Another call for abstracts will be made also. It will be issued in around August 2022.

2021 Research Award and Study Award: Announcement of awardees

The Transportation Group Research Award was awarded to Emily Ward of the University of Canterbury. Emily's application was unanimously supported by all three award judges. Her research is around "Equitable access in the event of flooding for people with disability.". The results of the research will be shared with Transportation Group members once it has been completed.

The Transportation Group Teriarty Grant was awarded to Moayad Shammout of Massey University. Moayad's application was unanimously supported by both award judges. Their research is around "Institutional barriers to driverless cars deployment in Aotearoa New Zealand".

General Business

It was noted that Nelson/Tasman Branch would be established. Members will have the opportunity to attend an inaugural AGM of the new Branch in the next couple of months. The establishment of a branch in this region will provide more flexibility for members to hold events and other activity there.

Andrew Macbeth

Andrew Macbeth noted concerns around the conservative management of the Transportation Group funds. Andrew encouraged the committee to consider how spending could align with strategic objectives and the possibility of reducing member and conference fees. David Wanty suggested funds could be spent on promoting events in the provinces such as a national speaking tour. Melanie noted that Transportation Group are required to present a case for spending to the Engineering New Zealand Governing Board. Melanie invited members to get in touch if there are aware of research or projects that would advance Transportation Group's objectives, to get in touch.

Wayne King asked how active the Central Branch is. It was noted that Tobie Pretorius has taken on the Chair role and they'll be generating activity in the region.

Mark Gregory noted the potential for collaborating with CIHT. The Committee has nominated liaisons for industry bodies including CIHT.

Cam Bradley highlighted the value of Transportation Group making submission and advocating through other channels. Cam suggested that funding could be spent to assist in the preparation of submissions and other advocacy activity.

David Wanty suggested the Transportation Group could canvas the membership on the creation of a CAS User Group.

Peter Cockrem suggested funds could be used to engage and train transport engineers and planners on how to respond to the Emissions Reduction Plan.

Ken Lee-Jones expressed interest in receiving statistic about Roundabout as well as access to back copies.

Close of AGM

The AGM closed at 10.30am.

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APPENDIX A

ANNUAL REPORT TO AGM MAY 2022 - Chair's Report

Preamble

This report summarises Transportation Group activities in the 2021/2022 Financial Year (ending 30 September 2021) and more broadly on Activities between AGMs, that is, between May 2021 and May 2022.

The Group has been active in its pursuit of advancing the knowledge, planning and management of transport in New Zealand. I would like to thank everyone who volunteered time to help organise activities, contribute to peer review or judging, contribute time or writing to support our communications.

The Group's activities have an increasing focus on decarbonising the transport system and supporting continuing professional development related to climate change and other planetary challenges. In a survey in 2021, over 80 percent of Members who responded agreed that the Transportation Group has a role in responding to climate change, and that the Group should work to help practitioners respond to climate change challenges.

To that end, the Group supports Engineering New Zealand's programme, Engineering Climate Action, which exists to support engineers to take positive action to address climate change. We also support Engineering New Zealand's Climate Change position and agree that:

- anthropogenic climate change is already affecting Aotearoa New Zealand – this will continue and the negative effects will increase
- the time for action is now
- we need engineers to be climate action leaders
- incorporating te ao Māori and engaging with Māori is critical
- the transition to a net zero economy must be equitable and just

The Transportation Group, as a Special Interest Group of Engineering New Zealand, will proactively lead, collaborate, and support the transportation profession to engineer climate action in transport. Members can look forward to continued information and action on climate change in 2022/2023.

National Committee

The National Committee currently includes:

- Bridget Doran (formerly Burdett: Chair)
- John Lieswyn (Vice Chair)
- Jeanette Ward (Immediate Past Chair)

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TRANSPORTATION GROUP NEW ZEALAND

- Melanie Muirson (Treasurer)
- Craig Richards (Waikato/BOP Branch Chair)
- Stephanie Spedding (Membership Secretary)
- Matthew Hoyle (Auckland and Northland Branch Chair)
- Tobie Pretorius (Central Branch Chair)
- Stacey Lloyd (Canterbury and West Coast Chair)
- Lisa Clifford (Southern Chair)
- Daniel Newcombe (Roundabout Editor, Awards Convener)
- Glen Koorey (Active Modes Infrastructure Group Liaison)
- Nathan Harper (Modelling User Group)
- Tony Brennand (Trips Database Bureau)
- Daniel Burgess (Signals User Group)
- Madi Salter (Social Media Manager)

We acknowledge and thank those who stood down from the National Committee over the last 12 months:

- David Matthews (Auckland Branch Chair)
- Grace Ryan (Canterbury Branch Chair)
- David Huang (Wellington Branch Chair)
- Jeff Greenough (Signals User Group)

Membership

The Group had 1,181 Members at 11 April 2022. In 2021 several Transportation Group members were named as Fellows of Engineering New Zealand:

- Brett Gliddon
- Liz Yeaman
- Keith Atkinson
- Blair Monk
- Peter Bailey
- Stuart Woods
- Wes Edwards

Finances

Please see the attached Treasurers report (Appendix A) covering the Financial Year to 30 September 2021. The Group recorded an overall surplus in the 2020/2021 Financial Year of \$70,379. As stated in the Treasurer's report, much of this profit can be attributed to reduced ability to have (and therefore, pay for) face to face events through 2020 and 2021 with ongoing Covid restrictions in New Zealand. There was also a surplus recorded from the 2021 Group conference in Auckland, due to registrations exceeding budgeted numbers.

Engineering NZ support

Thanks to Bernadette Ramos, Rebecca Mather, Holly Rausch, Martin Pratchett and the rest of the ENZ team who assist us in administration, submissions and publications, and industry practice issues.

Submissions

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We made several submissions since May 2021. Copies are available on the Group website.

- The Congestion Question
- Climate Change Commission: Draft Advice
- Setting of Speed Limits Rule
- Hikina te Kohupara – Kia mauri ora ai te iwi – Transport Emissions: Pathways to Net Zero by 2050
- Traffic Control Devices Manual Part 4: Intersections
- Ministry for Environment Emissions Reduction Plan

Conference 2021

The 2021 Conference in Auckland delivered on its strong theme of Decarbonising Transport. The Auckland Branch organised a high quality and well-received event and we thank them for their efforts. Particular thanks to the convener Shendi Mani and to our conference partners Harding Consultants.

Conference 2022

Our 2022 Conference scheduled for Tauranga has been postponed until 2023 due to the ongoing Covid-19 pandemic uncertainty for hosting large events. We look forward to seeing as many Members and guests as possible in Tauranga next year.

Regards

Bridget Doran –Chair, National Committee, Transportation Group NZ

APPENDIX B

2020/2021 Financial Report for the Transportation Group New Zealand

To: Transportation Group New Zealand AGM – May 2022

From: Melanie Muirson - Treasurer

Summary Comments

The Transportation Group started the financial year on 1 October 2020 with agreed budgets for the National, Branch and Sub-Group Committees, the annual Transportation Group conference together with the SNUG and MUGS groups. The National Committee requests each Branch and Sub-Group to prepare realistic and justifiable budgets for each financial year. At the end of each year, the intention is to 'write off' the debt by whatever amount is spent by the respective branches and sub-groups each year. This is, in effect, a replacement of the fixed budget with a flexible one.

The 2020/2021 budget is given in the statement of accounts for this financial year (refer to Attachment 1). Although the AGM is held in the eighth month of the 2021/2022 financial year, this report addresses the previous financial year accounts which covers the twelve month period from 1 October 2020 to 30 September 2021. The attached Transportation Group New Zealand statement of accounts, as produced by Engineering New Zealand, is GST exclusive.

This year's National Committee (T351) expenditure totalled \$14,696 as detailed on Attachment 1. This expenditure covered professional fees for the Roundabout honorarium, website maintenance, domestic travel for the National Committee with the majority of the expenditure focussed on tertiary and research awards/prizes for recipients. Similar to the previous year, no international travel costs were incurred due to the Covid 19 travel restrictions. The overall expenditure for the group, including the branch committees, SNUG and MUGS groups, was \$296,454. Much of this expenditure is attributed to the annual conference (\$255,073) held in Auckland. The remainder of the expenditure is attributed to the branches, SNUG and MUGS.

The Group's consolidated income for the 2020/2021 financial year totalled \$366,833 from member subscriptions, SNUG and MUGS groups and the 2021 conference (T351 to T365).

Overall, there was a large positive variance in the Group's consolidated account of \$70,379, which far exceeded the budgeted deficit of \$19,625. Much of this profit can be attributed to reduced ability to have face to face events through 2020 and 2021 with ongoing Covid restrictions in New Zealand.

The conference account accumulated a positive variance of \$13,843 for the financial year ending 30 September 2020. The higher than anticipated number of registrations for the 2021 conference contributed to the overall results. The conference committee successfully worked together with Harding Consultants to track progress and reporting income and expenditure for the 2021 conference with the intention of the conference being cost neutral.

The account is administered by Engineering New Zealand National Office who produce all the reporting for the Group. Following on from the discussions held in previous financial years regarding the group's accumulated funds, Engineering NZ provided the annual summary below. Please note the term deposit is included in the accumulated funds total.

	2021 (Deficit)/ Surplus	2021 Accumulated Funds	Term Investments
Transportation Group including Branches	53,569	315,391	150,000
SNUG	13,788	76,546	
MUGS	3,022	81,642	
Total	\$70,379	\$473,579	\$150,000

The finalised 2021/2022 Transportation Group New Zealand budget, as prepared by the National, Branch and Sub-Group Committees, is given in Attachment 2. This summary provides the aspirational budget to justify the events and expenditure that the National, Branch and Sub-Group Committees wish to allocate in the coming year whilst working towards achieving a cost neutral position. The committee has budgeted on a deficit of \$24,995 for the next financial year. Engineering NZ undertakes a six monthly reforecasting review of this budget in February / March of 2022. This review assists with tracking expenditure and income to date, making changes to timings for future expenditure and moving expenditure between the branches/sub-groups to meet demands.

Bridget Burdett, John Lieswyn and Melanie Muirson are currently the authorised signatories for the National Committee account.

Attachment 1:

- Engineering New Zealand Month and YTD Budget as at 30 September 2021 (results for the full 2020/2021 financial year).

Engineering New Zealand
0 GENERAL USE - Report by cost centres yo
Sep 2021

Cost Centres - Chief Executive - 1011 to 1511

Cost Centre	Actual YTD (Oct 2020 - Sep 2021)	Budget YTD (Oct 2020 - Sep	Amt Over Budget	Actual (Sep 2021)	Budget (Sep 2021)	Amt over budget	Annual Budget (Oct 2020 -
T351 Transportation - National							
1010 - Member subscriptions	69,535	66,425	3,110	5,994	5,533	461	66,425
1070 - Interest income	1,050	0	1,050	1,050	0	1,050	0
2005 - Member meetings & functions	0	-1,000	1,000	0	0	0	-1,000
2505 - Consultants & Prof Services	-2,000	-2,000	0	-500	-500	0	-2,000
3011 - Gifts	0	-200	200	0	0	0	-200
3302 - Local Air Travel	-1,245	-4,000	2,755	0	0	0	-4,000
3501 - Software development	-75	-500	425	0	0	0	-500
3503 - Software	-49	0	(49)	0	0	0	0
3504 - IT Support	-539	-597	58	-49	-50	1	-597
3807 - Prizes and awards	-10,787	-29,218	18,431	0	0	0	-29,218
5001 - Catering	0	-1,200	1,200	0	0	0	-1,200
5004 - Consumables & miscellaneous	0	-250	250	0	-50	50	-250
5005 - Professional Fees, Speakers	0	-1,500	1,500	0	0	0	-1,500
Total - T351 Transportation - National	55,889	25,960	29,929	6,495	4,933	1,562	25,960
T352 Transportation - Auckland							
2005 - Member meetings & functions	0	-3,500	3,500	0	0	0	-3,500
3009 - Staff functions & team building	0	-500	500	0	0	0	-500
5001 - Catering	-2,193	-5,097	2,904	0	-500	500	-5,097
5004 - Consumables & miscellaneous	0	-240	240	0	0	0	-240
Total - T352 Transportation - Auckland	-2,193	-9,337	7,144	0	-500	500	-9,337
T353 Transportation - Canterbury							
5001 - Catering	-4,415	-4,452	37	0	-350	350	-4,452
5004 - Consumables & miscellaneous	-76	-776	700	0	0	0	-776
5005 - Professional Fees, Speakers	-500	-2,500	2,000	0	-500	500	-2,500
5008 - Venue Hire	-4,909	-500	(4,409)	0	0	0	-500
Total - T353 Transportation - Canterbury	-9,900	-8,228	(1,672)	0	-850	850	-8,228
T354 Transportation - Central							
1031 - Conf & events income	35	0	35	0	0	0	0
2005 - Member meetings & functions	0	-2,000	2,000	0	0	0	-2,000
3807 - Prizes and awards	-61	0	(61)	0	0	0	0
5001 - Catering	-800	0	(800)	0	0	0	0
Total - T354 Transportation - Central	-826	-2,000	1,174	0	0	0	-2,000
T355 Transportation - Southern							
5001 - Catering	-364	-2,000	1,636	0	0	0	-2,000
Total - T355 Transportation - Southern	-364	-2,000	1,636	0	0	0	-2,000
T356 Transportation - Waikato /							
5001 - Catering	-1,286	-2,787	1,501	0	-800	800	-2,787
Total - T356 Transportation - Waikato /	-1,286	-2,787	1,501	0	-800	800	-2,787
T357 Transportation Conf 2021							
1031 - Conf & events income	228,665	160,000	68,665	-628	0	(628)	160,000
1032 - Sponsorship	40,250	65,000	(24,750)	0	0	0	65,000
2501 - Bank and merchant fees	-2,759	-500	(2,259)	0	0	0	-500
2502 - Interest	0	-500	500	0	0	0	-500
2505 - Consultants & Prof Services	-49,931	-12,000	(37,931)	0	0	0	-12,000
2506 - Office administration	0	-700	700	0	0	0	-700
3011 - Gifts	0	-500	500	0	0	0	-500
3302 - Local Air Travel	-8,362	-11,000	2,638	0	0	0	-11,000
3503 - Software	-1,174	-9,500	8,326	0	0	0	-9,500
3504 - IT Support	0	-400	400	0	0	0	-400
3801 - Advertising and promotions	-825	-500	(325)	0	0	0	-500
3802 - Brand	-8,435	-14,000	5,565	0	0	0	-14,000
3804 - Publication distribution	0	-700	700	0	0	0	-700
3805 - Member Communication	0	-500	500	0	0	0	-500
3807 - Prizes and awards	1,521	-1,000	2,521	0	0	0	-1,000
3809 - External Printing	0	-500	500	0	0	0	-500

	Actual YTD (Oct 2020 - Sep 2021)	Budget YTD (Oct 2020 - Sep	Amt Over Budget	Actual (Sep 2021)	Budget (Sep 2021)	Amt over budget	Annual Budget (Oct 2020 -
4001 - Printer costs	-25	0	(25)	0	0	0	0
5001 - Catering	-77,864	-50,000	(27,864)	0	0	0	-50,000
5002 - Equipment & Services Hire	-44,590	-65,000	20,410	0	0	0	-65,000
5003 - Function Administration	-15,808	-25,000	9,192	0	0	0	-25,000
5004 - Consumables & miscellaneous	-10,894	-6,000	(4,894)	0	0	0	-6,000
5005 - Professional Fees, Speakers	-10,174	-13,000	2,827	0	0	0	-13,000
5008 - Venue Hire	-25,752	-25,000	(752)	0	0	0	-25,000
Total - T357 Transportation Conf 2021	13,843	-11,300	25,143	-628	0	(628)	-11,300
T358 Transportation Conf 2022							
1031 - Conf & events income	-1,594	-955	(639)	0	0	0	-955
2505 - Consultants & Prof Services	0	-4,000	4,000	0	-2,000	2,000	-4,000
Total - T358 Transportation Conf 2022	-1,594	-4,955	3,361	0	-2,000	2,000	-4,955
T360 SNUG							
1031 - Conf & events income	0	36,225	(36,225)	0	0	0	36,225
1032 - Sponsorship	13,788	21,580	(7,792)	0	0	0	21,580
2005 - Member meetings & functions	0	-600	600	0	0	0	-600
3008 - Profess development & training	0	-9,000	9,000	0	0	0	-9,000
3302 - Local Air Travel	0	-6,000	6,000	0	0	0	-6,000
3504 - IT Support	0	-6,000	6,000	0	-6,000	6,000	-6,000
3807 - Prizes and awards	0	-200	200	0	0	0	-200
5001 - Catering	0	-12,700	12,700	0	0	0	-12,700
5002 - Equipment & Services Hire	0	-500	500	0	0	0	-500
5005 - Professional Fees, Speakers	0	-13,000	13,000	0	-500	500	-13,000
5008 - Venue Hire	0	-13,020	13,020	0	0	0	-13,020
Total - T360 SNUG	13,788	-3,215	17,003	0	-6,500	6,500	-3,215
T365 MUGS							
1031 - Conf & events income	7,850	27,600	(19,750)	3,650	0	3,650	27,600
1032 - Sponsorship	7,254	8,500	(1,246)	10,669	0	10,669	8,500
2005 - Member meetings & functions	0	-2,000	2,000	0	-1,500	1,500	-2,000
2505 - Consultants & Prof Services	0	-7,000	7,000	0	0	0	-7,000
3302 - Local Air Travel	-3,304	-3,000	(304)	0	0	0	-3,000
3807 - Prizes and awards	-1,346	-1,346	(0)	0	0	0	-1,346
5001 - Catering	-305	-18,000	17,695	0	-18,000	18,000	-18,000
5002 - Equipment & Services Hire	0	-3,000	3,000	0	-3,000	3,000	-3,000
5004 - Consumables & miscellaneous	-17	-17	0	0	0	0	-17
5005 - Professional Fees, Speakers	-7,110	-3,500	(3,610)	-7,110	-2,000	(5,110)	-3,500
Total - T365 MUGS	3,022	-1,763	4,785	7,209	-24,500	31,709	-1,763
Cost Centres - All	70,379	-19,625	90,004	13,076	-30,217	43,293	-19,625

Attachment 2:

- Engineering New Zealand 2021/2022 Monthly Budget Summaries for the National, Branch and Sub-Groups

Account Type	Oct-21	Oct 2020	Nov-21	Nov 2020	Dec-21	Dec 2020	Jan-22	Jan 2021	Feb-22	Feb 2021	Mar-22	Mar 2021	Apr-22	Apr 2021	May-22	May 2021	Jun-22	Jun 2021	Jul-22	Jul 2021	Aug-22	Aug 2021	Sep-22	Sep 2021	Total 2022	Total 2021	
	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Reforecast
T351 Transportation - National																											
1010 - Member subscriptions	5,500	5,478	5,500	5,519	5,500	5,628	5,500	5,383	5,500	5,664	5,500	5,684	5,500	5,888	5,500	5,636	5,500	5,533	5,500	5,533	5,500	5,533	5,500	5,533	5,533	66,000	67,012
2005 - Member meetings & functions		0		0		0		0		0	(250)	0		0		0		0		0	(250)	(500)		0	(500)	(500)	
2505 - Consultants & Prof Services		0		0	(500)	(500)		0		0	(500)	(500)		0		0	(500)	(500)	0		(500)		(500)	(500)	(2,000)	(2,000)	
3011 - Gifts		0		0		0		0		0	(200)	0		0		0		0	(200)	0		0		0	(400)	0	
3302 - Local Travel		0		0		0		0		0		0	(400)	(361)		0		0		0	(3,000)	(3,000)		0	(3,400)	(3,361)	
3501 - Software development minor		0		0		0		0		0		0		0	(100)	(75)		0		0				0	(100)	(75)	
3504 - IT Support	(50)	(49)	(50)	(49)	(50)	(49)	(50)	(49)	(50)		(100)	(98)	(50)	(49)	(50)		(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(650)	(543)	
3807 - Prizes and awards		0	(4,000)	(4,109)	(6,500)	(6,609)			(1,500)	0				0		0		0	(2,000)	(1,500)	(6,000)	(6,000)		0	(20,000)	(18,218)	
5001 - Catering		0		0		0		0		0	(250)	0		0		0	(250)	(200)	0	(500)	(500)		0	0	(1,000)	(700)	
5004 - Consumables & miscellaneous		0		0		0		0	(50)	0		0		0		0		0	(50)	(50)		0	(50)	(100)	(100)	(100)	
5005 - Professional Fees, Speakers		0		0		0		0		0		0		0		0		0	(500)	(500)		0	0	0	(500)	(500)	
3503 - Software		0		0		0		0		0		0			(100)	(49)		0		0		0	0	0	(100)	(49)	
2508 - Administration : Secretariats & Admin					(6,825)																			0	(6,825)	0	
New GL code																								0	0	0	
Total - T351 Transportation - National	5,450	5,429	1,450	1,361	(8,375)	(1,530)	5,450	5,334	3,900	5,664	4,200	5,086	5,050	5,478	5,250	5,512	4,700	4,783	2,700	3,433	(4,300)	(4,517)	4,950	4,933	30,425	40,967	
T352 Transportation - Auckland																											
2005 - Member meetings & functions	(500)	0	(1,300)	0		0	(500)	0	(500)	0	(500)	0	(500)	0	(500)	0	(500)	0	(500)	0	(1,300)	(800)	(500)	(500)	(7,100)	(1,300)	
3009 - Staff functions & team building		0		0		0		0		0		0		0		0		0		0		0	0	0	0	0	
5001 - Catering		0		(828)		(370)		0		0		0		(193)		0	(500)	(500)	(500)	(800)		(500)	(500)	0	0	(3,690)	
5004 - Consumables & miscellaneous	(15)	0	(15)	0		0		0	(15)	0	(15)	0	(15)	0	(15)	0	(15)	(30)	(15)	(30)	(15)	(30)	(15)	0	(150)	(90)	
5008 - courses, conferences: venue hire	(500)		-							(500)		(500)		(500)		(500)	(500)	(500)	(500)	(500)		(500)			(4,000)		
New GL code																											
Total - T352 Transportation - Auckland	(1,015)	0	(1,315)	(828)	0	(370)	(500)	0	(515)	0	(1,015)	0	(1,015)	(193)	(1,015)	0	(1,015)	(530)	(1,015)	(530)	(1,815)	(1,630)	(1,015)	(1,000)	(11,250)	(5,080)	
T353 Transportation - Canterbury																											
5001 - Catering	(350)	0	(700)	(601)	(1,000)	(201)		0	(350)	(150)		0	(350)	(123)	(350)	0	(350)	(350)	(1,850)	(1,550)	(350)	(350)	(350)	(350)	(350)	(6,000)	(3,675)
5004 - Consumables & miscellaneous		(76)		0		0		0		0		0		0		0	0	0	(700)	(700)		0	0	0	0	(700)	
5005 - Professional Fees, Speakers	(1,000)	0		(500)		0		0	(500)	0		0		0		0	(1,000)	0	0	0		0	(500)	(500)	(3,000)	(1,000)	
5008 - Venue Hire		0		0		(200)		0		0		0		0		0		(300)	(300)		0	0	0	0	(300)	(500)	
New GL code																											
New GL code																											
Total - T353 Transportation - Canterbur	(1,350)	(76)	(700)	(1,101)	(1,000)	(401)	0	0	(850)	(150)	0	0	(350)	(123)	(350)	0	(1,350)	(350)	(2,850)	(2,550)	(350)	(350)	(850)	(850)	(10,000)	(5,951)	
T354 Transportation - Central																											
2005 - Member meetings & functions		0		0		0	0	0		0		0		0		0		(500)		0		(500)		0	0	(1,000)	
5005 - professional fees, Speakers		0		0		0	(500)	0		0		35		0	(500)	0	0	0	0	0	0	0	0	0	0	35	
5001 - Catering	(250)	0	(250)	0	(250)	0	0	0	(800)	0	(250)	(713)	(250)	(86)	(250)	0	(250)	0	(250)	0	(250)	0	(250)	0	0	(3,300)	
5003 - event administration		0		(300)	0	0	0	0	0	0	(500)	0		0		0	(300)	0	0	0	0	0	0	0	0	(800)	
5004 - Consumables & miscellaneous		0		0		0	0	0	(100)	0	0	0		0		0	0	0	0	0	0	0	0	0	0	(100)	
Total - T354 Transportation - Central	(250)	0	(250)	0	(550)	0	(500)	0	(900)	0	(750)	(679)	(250)	(86)	(750)	0	(250)	(800)	(250)	0	(250)	(500)	(250)	0	(5,200)	(2,065)	
T355 Transportation - Southern																											
5001 - Catering		0	(500)	0	(400)	0		0	(400)	0		0	(400)	0		0	(400)	(500)		0	(400)	(500)		0	(2,500)	(1,000)	
3302 - local Travel			(1,500)																								
New GL code																											
Total - T355 Transportation - Southern	0	0	(2,000)	0	(400)	0	0	0	(400)	0	0	0	(400)	0	0	0	(400)	(500)	0	0	(400)	(500)	0	0	(2,500)	(1,000)	
T356 Transportation - Waikato /																											
5001 - Catering		0		0	(1,000)	(987)	(250)	(138)		0		0	(250)	0		(89)	(500)	(500)		0		0	(500)	(800)	(2,500)	(2,514)	
New GL code																											
New GL code																											
Total - T356 Transportation - Waikato /	0	0	0	0	(1,000)	(987)	(250)	(138)	0	0	0	0	(250)	0	0	(89)	(500)	(500)	0	0	0	0	(500)	(800)	(2,500)	(2,514)	
T357 Transportation Conf 2023																											
1031 - Conf & events income		0		0		0		0		0		0		0		0		0		0		0		0	0	0	
2505 - Consultants & Prof Services		0		0		0		0		0		0		0		0	2,000	0	0	0	0	2,000		0	4,000	0	
New GL code																											
New GL code																											
Total - T357 Transportation Conf 2023	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0	0	0	0	2,000	0	0	4,000	0	
T358 Transportation Conf 2022																											
1031 - Conf & events income		0		0		0		0		0	145,000	0	15,000	0		155,716		15,000		0		20,000		0	160,000	190,716	
1032 - Sponsorship		0								40,000	0	40,250	0	10,000		10,000		15,000		10,000		15,000		0	60,000	80,250	
2501 - Bank and merchant fees		0	0	0		0		0		(2,000)	0	0		0		(1,801)	0	0	0	0	0	0	0	0	(2,000)	(1,801)	
2502 - Interest		0		0		0		0		(500)	0	0		0		0	0	0	0	0	0	0	0	0	(500)	0	
2505 - Consultants & Prof Services		0	0	0		0		0		(24,000)	0	0		0		(49,931)	0	0	0	0	0	0	0	0	(24,000)	(49,931)	
2506 - Office administration		0		0		0		0		(700)	0	0		0		0	0	0	0	0	0	0	0	0	(700)	0	
3011 - Gifts		0		0		0		0		(200)	0	0		0		0	0	0	0	0	0	0	0	0	(200)	0	
3302 - Local Travel		0		0		0		0		(10,000)	0	0		0		(8,068)	0	0	0	0	0	0	0	0	(10,000)	(8,068)	
3503 - Software		0		0		0		0		(9,500)	0	0		0		(1,049)	0	0	0	0	0	0	0	0	(9,500)	(1,049)	
3504 - IT Support		0		0		0		0		(500)	0	0		0		0	0	0	0	0	0	0	0	0	(500)	0	
3801 - Advertising and promotions		0		0		0		0		(800)	0	0		0		(825)	0	0	0	0	0	0	0	0	(800)	(825)	
3802 - Brand		0		0		0		0		(14,000)	0	0		0		(8,000)	0	0	0	0	0	0	0	0	(14,000)	(8,000)	
3804 - Publication distribution		0		0		0		0		(700)	0	0		0		0		(100)		(100)	0	0	0	0	(700)	(200)	
3805 - Member Communication		0		0		0		0		(500)	0	0		0		0	0	0	0	0	0	0	0	0	(500)	0	
3807 - Prizes and awards		0		0		0		0		(1,500)	0	0		0		1,521	0	0	0	0	0	0	0	0	(1,500)	1,521	
3809 - External Printing		0		0		0		0		(500)	0	0		0													

Account Type	Oct-21	Oct 2020	Nov-21	Nov 2020	Dec-21	Dec 2020	Jan-22	Jan 2021	Feb-22	Feb 2021	Mar-22	Mar 2021	Apr-22	Apr 2021	May-22	May 2021	Jun-22	Jun 2021	Jul-22	Jul 2021	Aug-22	Aug 2021	Sep-22	Sep 2021	Total 2022	Total 2021	
	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Amount	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Reforecast	
5004 - Consumables & miscellaneous		0		0		0		0		0	(11,000)	0		0		(10,894)		0		0		0		0	(11,000)	(10,894)	
5005 - Professional Fees, Speakers											(11,000)	0		0		(10,089)								0	(11,000)	(10,089)	
5008 - Venue Hire											(20,000)	0		0		(25,752)								0	(20,000)	(25,752)	
4003 - Print, Stationery & Post: Postage & Courier											(150)	0		0		(25)								0	(150)	(25)	
Total - T358 Transportation Conf 2022	0	0	0	0	0	0	0	0	0	0	(42,550)	0	25,000	0	10,000	(57,209)	0	29,900	0	9,900	0	35,000	0	0	(7,550)	17,591	
T360 SNUG																											
1031 - Conf & events income		0		0		0		0		0		0		0		0		19,500		11,725		0		0	0	31,225	
1032 - Sponsorship												13,788		0		0		11,580		0		0		0	0	25,368	
2005 - Member meetings & functions												0		0		0		0		0		(300)		0	0	(300)	
3008 - Profess development & training												0		0		0		0		(4,000)		0		0	0	(4,000)	
3302 - Local Travel												0		0		0		0		0		(3,000)		0	0	(3,000)	
3504 - IT Support												0		0		0		0		0		0		(6,000)	0	(6,000)	
3807 - Prizes and awards												0		0		0		(200)		0		0		0	0	(200)	
5001 - Catering												0		0		0		(10,200)		0		0		0	0	(10,200)	
5002 - Equipment & Services Hire												0		0		0		(500)		0		0		0	0	(500)	
5005 - Professional Fees, Speakers												0		0		0		(5,000)		0		(3,000)		(500)	0	(8,500)	
5008 - Venue Hire												0		0		0		(10,520)		0		0		0	0	(10,520)	
New GL code																											
New GL code																											
Total - T360 SNUG	0	0	0	0	0	0	0	0	0	0	0	13,788	0	0	0	0	0	4,660	0	7,725	0	(6,300)	0	(6,500)	0	13,373	
T365 MUGS																											
1031 - Conf & events income		600		0		0		0		200		0		0		0		0		0		27,000		0	27,000	27,800	
1032 - Sponsorship												0		0		-15		4,000		4,500		4,000		0	8,500	8,485	
2005 - Member meetings & functions												0		0		0		0		0		0		-600	(1,500)	(1,500)	
2505 - Consultants & Prof Services							-5,000		-5,000			0		0		-4,000		-4,000		-3,500		0		0	(22,000)	(3,500)	
3302 - Local Travel										-501	-3,000	-2,530		0		0		0		0		0		0	(3,000)	(3,031)	
3807 - Prizes and awards			-1,346									0		0		0		0		0		0		-600	(600)	(1,346)	
5001 - Catering							-1,000				-500	-305		0		0		0		-5,000		0		-11,500	(18,000)	(18,305)	
5002 - Equipment & Services Hire												0		0		0		0		0		0		-2,000	(3,000)	(3,000)	
5004 - Consumables & miscellaneous				-17								0		0		0		-1,500		0		0		0	(1,500)	(17)	
5005 - Professional Fees, Speakers												0		0		0		0		-3,000		-1,500		0	(2,000)	(3,000)	
New GL code																								(2,000)	(3,000)	(3,500)	
New GL code																											
Total - T365 MUGS	0	600	0	(1,363)	0	0	(6,000)	0	(5,000)	(301)	(3,500)	(2,835)	0	0	(4,000)	(15)	(5,500)	4,000	(7,500)	(500)	31,000	27,000	(14,700)	(24,500)	(15,200)	2,086	